

12 10 2019 Work Session 12 30 PM

DISCUSSION ITEMS

Item 1

1. [12:30 PM - 1:00 PM 2018-2019 Internal Funds Audit](#)

Attachment: [06-30-19 Financial Statements - Polk CPS Internal Accounts.pdf](#)

Attachment: [06-30-19 Required Communications - Polk CPS Internal Accounts.pdf](#)

Minutes:

Carol Matthews, Internal Auditor, Lisa Hester, Finance Director and Jennifer Christensen explained audit findings process.

Mrs. Cunningham gave kudos to the schools for going in the right direction.

Mr. Wilson spoke about having a process that works and it seems like we have found a good process.

Mrs. Miller asked about fundraising to reduce deficits. Mrs. Christensen explained fundraising and internal accounts.

Mrs. Byrd mentioned that it has been addressed since 2016. A plan is in place where we can collect from the schools in order to lower the debt. However, it takes some time to implement.

Mrs. Matthews spoke about a letter that is send out to the Principals of each school letting them know about the school's deficit. A letter must be returned on how they plan to work on fixing their issue.

Mr. Wilson feels that BP Funds may be used to clean up these deficits. How do you go to the community to cleanup a past debt. A process must be put in place.

Mr. Perrone will look into the BP Funds or if there are other funds that can be

used.

Ms. Fields stated that no one wants a deficit, and we need to address the reoccurring issues.

Item 2

2. [1:00 PM - 1:20 PM Dependent Eligibility Verification Audit - Consova Corporation](#)

Attachment: [Frequently Asked Questions.pdf](#)

Attachment: [Consova Executive Summary v2.pdf](#)

Minutes:

Mike Perrone CEO and Linda King came to speak about the Eligibility Verification Audit.

Mrs. King stated that the last audit done was in 2009. Mrs. King explained the reasons for the audits and stated that \$35 hundred per year for dependents. She spoke about Phase I and Phase II, which will be responder letters. Phase III is a national appeals phase for those that didn't receive their mail for some reason. This is considered to be a requirement. Mrs. King showed the timeline of the deadlines of the phases, the audit, and when the letters will be sent out. She emphasized that when you provide your documentation, all tax return information will be redacted.

Mr. Townsend stated that this was going to bomb, its going to be a disaster.

Ms. Reynolds asked to see the timeline to help out with clarifications on the three phases.

Mrs. Cunningham stated that she believes this needed to be done years ago. This is coming in order to clean up the records.

Mrs. Byrd suggested the information be placed on the staff portal.

Mrs. Fields asked if the mail will be certified. Mrs. King stated that the mail will not be certified because all information should be updated. Mrs. Fields also asked if the call center can have extended hours since some people cannot call during the day.

Mr. Perrone stated that the information was also be placed in the open enrollment.

The Board came to consensus to continue on with this audit. Mrs. Cunningham asked for them to be thoughtful of everyone.

Item 3

3. [1:20 PM - 1:30 PM AFSCME Local 2227 Salary and Contract Negotiations 2019-2020](#)

Attachment: [1 Agenda Details-AFSCME 19-20 Salaries and Contract Revisions.pdf](#)

Attachment: [2 Bus Driver Ratified Agreements 16pp.pdf](#)

Attachment: [3 Custodial-EERS-Maintenance Ratified Agreements 37pp.pdf](#)

Attachment: [4 Nutrition Assistant Ratified Agreements 14pp.pdf](#)

Minutes:

Teddra Porteous, came to discuss the 19/20 salary freeze. No salary level advancement for the AFSCME group. This agreement was ratified by AFSCME

Ms. Fortney stated that she will not support this.

Mrs. Miller asked for Mrs. Porteous to explain the items that were accomplished.

Item 4

4. [1:30 PM - 1:35 PM Revised Job Descriptions to Reclassify from Exempt to Non-Exempt](#)

Attachment: [12-10-19 WS- HR Six Revised Job Descriptions Exempt to Non-Exempt.pdf](#)

Minutes:

Mrs. Porteous explained the difference between exempt and non exempt as well as the fair labor rule. If someone makes less than \$35,000, they are eligible for overtime. This is law and goes into effect January 2020.

Mrs. Reynolds asked if these meetings will take place before the break.

Item 5

5. [1:35 PM - 1:50 PM BREAK](#)

Item 6

6. [1:50 PM - 2:35 PM Student Behavior Response Team Update](#)

Minutes:

Deputy Superintendent, John Hill, Dr. Michael Akes, Dr. Kimberly Steinke and Brett Butler presented the updates for the Student Behavior Response plan.

Mr. Hill stated that the plan was designed with a strong sense of urgency with multiple layers of challenges that were complex and systematic.

Dr. Steinke reported that at the beginning of this school year, there were 135 cases for the SBRT Team to review.

Mr. Butler provided an update on the case load of the SRBT. There are 67 schools so far this year that they are currently working with. Mr. Butler advised that cases are never actually closed, but instead monitored.

Dr. Akes spoke on Professional Development with the teachers to help develop social/emotional behavior and support.

Mr. Hill spoke about cost.

Ms. Fortney spoke about the latest CDC reports, the leading cause of deaths for teens is suicide.

Mr. Townsend asked if there was a type of award or recognition to a teacher/person who is outstanding in social/emotional behavior and knows how to handle a difficult student, successfully.

Ms. Fields asked when are the parents notified that their child has a need from the SBRT. Mr. Butler stated that the parents are invited to the second meeting, but most are already involved. The parents of students who are involved in a behavior plan are provided a monthly update.

INFORMATION ITEMS

Business Services - General

7. [Financial Statements for the period ending October 31, 2019](#)

Attachment: [October 2019 Board Financial Packet.pdf](#)

BOARD AGENDA REVIEW

8. [Review the December 10, 2019 Board Agenda](#)

Attachment: [December 10, 2019 School Board Agenda.pdf](#)

OLD BUSINESS

NEW BUSINESS

9. [BOARD COMMENTS](#)

Minutes:

Mrs. Cunningham is requesting on behalf of Mr. Townsend to put up a video on an individuals comments. Mrs. Cunningham wants everyone to be positive and cohesive group. She feels that this video doesn't positively impact anything for our students.

Mr. Townsend feels that this video is pertinent to Mrs. Byrd going to a conference.

Superintendent Byrd stated that she attended a National Summit Conference the week prior to Thanksgiving break. There were Superintendents, principals, teachers, parents, children, about forty Commissioners of Education, state representatives in attendance. FEA members were there as well. Workforce Education was looked at to improve careers that children may look into and how it connects in a classroom. Another conversation was segregation versus desegregation. Conversations were very rich. There was a big piece about social and emotional learning. It was a well attended and well rounded conference. Attending conferences is refreshing to see what your counter parts are doing.

Mr. Townsend stated that this is a Jeb Bush conference; its political. They spoke about how to create more D's and F's. This was a political and ideological conference. This is why our teachers are not paid well. He feels it was a very bad mistake to go and take part in this conference.

Ms. Cunningham wants to add Advocacy Function to one of the work session.

Ms. Miller would like more discussion during work sessions regarding best practices within our county, i.e. transparency. Being upfront and transparent will help the staff understand the purpose of the conferences.

Lori Cunningham, Board Chair

Jacqueline M. Byrd, Superintendent